

Women without Borders

Join the Parenting for Peace Academy

Application guidelines

WwB is seeking candidates to apply to the **Parenting for Peace Academy** to become approved **Women without Borders (WwB) Trainers**. There are two tracks to which one can apply: the Academic and the Creative track. Key requirements for each track are listed on the following pages. We welcome applications from individuals with work experience in academia, non-governmental organisations, international organisations, education, sociology, communications, and psychology. Individuals with fieldwork experience and/or expertise in preventing and countering violent extremism (P/CVE), security, gender, or childhood development are especially encouraged to apply.






The Parenting for Peace Academy was developed to expand the pool of Women without Borders Trainers approved to deliver Train the Trainer workshops to MotherSchools Teachers and Notetakers. With an eye to sustainability and scale, the Parenting for Peace Academy will equip WwB Trainers, under the direction and management of WwB and the MotherSchools programme, with the tools and knowledge to successfully train local capacity—community leaders, psychologists, social workers, teachers—who will in turn implement the MotherSchools curriculum in their communities.

**Please note: this is a contractor position. Once successfully having completed the Parenting for Peace Academy, candidates will be placed on a roster in which WwB will draw from on a needs-basis. Applicants must be willing to travel, and will be given at least one month's notice.*

About Women without Borders & its MotherSchools Model

Women without Borders (WwB) is a Quasi International Organisation headquartered in Vienna. To date, we have implemented some eighty projects across forty countries in the areas of Female Leadership, Capacity Building, Gender Based Violence, Intercultural Dialogue, and Preventing Violent Extremism. Our emphasis rests on translating evidence-based research into needs-based grassroots programming.

WwB has long recognised mothers as missing from the cast list of effective agents in preventing violent extremism. Since 2012, WwB has been implementing a pioneering, evidence-based and community-centred PVE model—‘MotherSchools: Parenting for Peace’—that engages mothers in at-risk communities to become leaders and security allies in order to protect their families and communities from extremism. Advancing grassroots leadership and strengthening community resilience are at the core of the MotherSchools Model’s governing philosophy: WwB not only equips women with the tools and confidence to translate learnings into action; it also builds up local ownership and institutional capacity by providing essential training, guidance, and mentorship throughout.

-  empowering the female leaders of today and tomorrow at the individual, community, and global levels
-  advocating for a future without fear, suppression, and violence against women
-  bringing the voices of impactful local leaders to the attention of the world
-  introducing and normalising the idea of mothers as the first line of defence in their homes and communities
-  supporting and inspiring women in the process of moving from victimhood towards agency

For more information about Women without Borders and our MotherSchools Model, please visit: wwb.org

Summary of responsibilities

As a WwB Trainer, the following responsibilities are included, but not limited to:

- Co-lead 2-3 day training with at least 10 MotherSchools Teachers and Notetakers

- Work closely and coordinate with WwB core team and co-trainer for each training (including contextualisation, planning the agenda)
- Travel to project locations to conduct the MotherSchools Train the Trainer workshop and work closely with the WwB core team to conduct in-depth interviews with MotherSchools Teachers, Notetakers, and Participants
- Stay up to date with latest research and reports in the fields of P/CVE, security, and gender
- *As needed*, participate and support with weekly monitoring of MotherSchools progress with Teachers and Notetakers
- *As needed*, attend conferences or seminars on WwB's behalf

Requirements | Academic Track

- Academic background in psychology, psycho-analysis, sociology, human development, gender, women's rights, violence prevention, preventing or countering violent extremism, conflict resolution, and/or mediation
- Ability to competently and clearly introduce complex theories or frameworks to groups with varying backgrounds. Contextualise and apply to various exercises based on the MotherSchools Manual
- Professional conduct, excellent interpersonal skills, good communication skills, and ability to work productively with individuals from different cultural and educational backgrounds
- Strong track record of delivering workshops, seminars, lectures, and/or public speaking roles to small or large groups
- Creativity, resourcefulness, flexibility, and sound judgment under pressure
- A moral compass, excellent work ethic, and trustworthy
- Proficient in Microsoft Office
- Fluent in English & German; other languages a plus
- Due to the grant mandate, applicants must reside in Vienna

Requirements | Creative Track

- Background in education, social work, communications, preventing or countering violent extremism, project management, gender, women's rights, mediation, and/or theatre
- Ability to quickly and effectively read and understand a diverse group of individuals with empathy and an open mind
- Contextualise and apply various exercises based on the MotherSchools Manual
- Professional conduct, excellent interpersonal skills, good communication skills, and able to work productively with individuals from different cultural and educational backgrounds
- Strong track record of delivering workshops, seminars, lectures, and/or public speaking roles to small or large groups
- Creativity, resourcefulness, flexibility, and sound judgment under pressure
- A moral compass, excellent work ethic, and trustworthy
- Proficient in Microsoft Office
- Fluent in English & German; other languages a plus
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Application checklist

We will confirm receipt of your application when all of the following supporting material has been submitted.

- **Covering Letter** indicating suitability, reasons for applying, and the track to which you are applying

- **Curriculum Vitae** of no more than two pages.
- **Optional: training video sample** of no more than 3 minutes. If you wish to provide a recorded sample of your training style and oral communication skills, please submit a recorded video in .mp4 or .mov format, responding to the following prompt:
 - **Academic Track:** Briefly introduce yourself; you are delivering a training to 15 individuals. In 3 minutes or less, please introduce a relevant theory or framework and tie it in with an exercise. Paper or a white board to illustrate points are welcome.
 - **Creative Track:** Briefly introduce yourself; you are delivering a training to 15 individuals. In 3 minutes or less, please explain and initiate a relevant exercise. Paper or a white board to illustrate points are welcome.

Note: candidates who advance to the next level will be required to provide the following:

- **Two letters of recommendation** from past employers, clients, and/or supervisors. Kindly have your referees send their letters directly to hr@wwb.org with the subject line 'WwB Trainer position Reference for [surname]'.

With the exception of references, please send all of the above to hr@wwb.org in one e-mail with the subject line 'Parenting for Peace Academy Application [Surname]'.

Note: Applications may be submitted in English or German.

We look forward to receiving and reviewing your application!

Women without Borders Change the World

wwb.org | office@wwb.org



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